

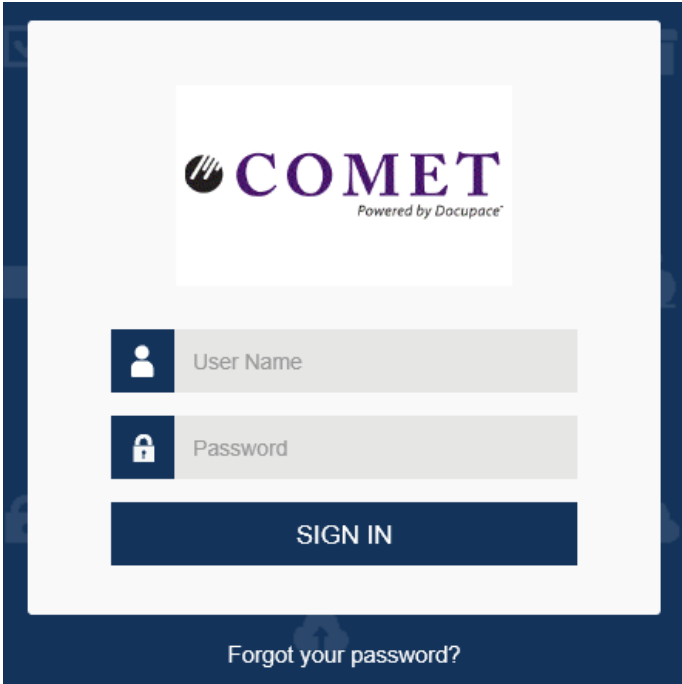
Browser

COMET provides its service via the web. Because of this, all you need to access COMET is internet access and an internet browser such as:

- Internet Explorer
- Mozilla Firefox
- Google Chrome

Different users have different preferences as it relates to their default browser. Choose the one you prefer.

There are various ways you can access COMET:



- Through the Regulus and Regal Investment Advisors websites
https://www2.paperout.com/regulus_ui

Logging In

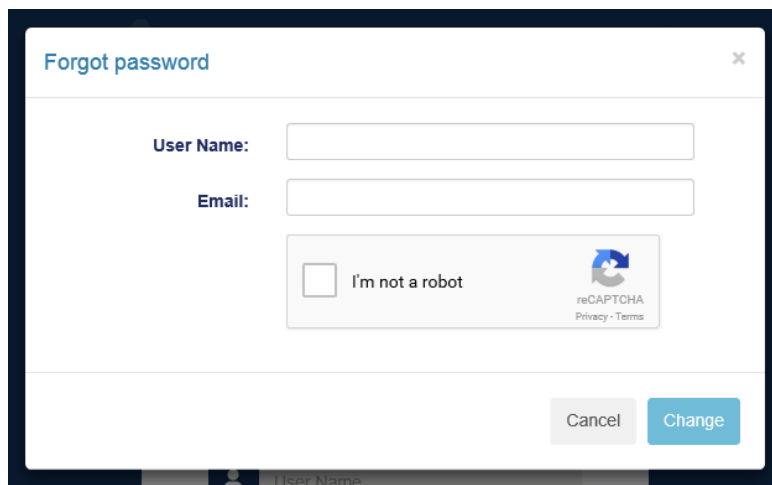
In order to retrieve (view) all files associated with your account, you must first log into COMET. **Your username and password will be pre-assigned and sent to you via secure email by the COMET Administrator. The username will be your primary email address used and the password will be temporarily assigned to you.** The first time you login, it is recommended that you change your password for security purposes. In some cases, you may even be forced to change your password on your first log in. To log into COMET:

1. Click the web link you will receive with your login information (or copy/paste it into your web browser's address bar).
2. When the login page displays, enter your pre-assigned username and password. At this point, it is recommended that you change your password for security purposes.

Tip: Most COMET users add their login link to their Favorites folder for easy access. You can also add a shortcut to your desktop. To create a desktop shortcut: Right-click anywhere on the Login page, then left- click on Create Shortcut. You can also drag and drop the login page web address from your browser's address bar to your desktop.

If an incorrect Username or Password is entered, a dialog box displays stating 1) "Invalid password/User ID" or 2) "you don't have rights to perform this operation." When this occurs, please re-enter your information to ensure you did not make a typing error.

If you forgot your password, select the Forgot Password link.



The image shows a 'Forgot password' dialog box. It has a title bar with the text 'Forgot password' and a close button (X). The main area contains two input fields: 'User Name:' and 'Email:'. Below these is a reCAPTCHA section with a checkbox labeled 'I'm not a robot' and a reCAPTCHA logo with 'reCAPTCHA Privacy - Terms' text. At the bottom right are 'Cancel' and 'Change' buttons.

You will be asked to provide your user ID and email (on record). Provided the combination is correct, your password will be sent to the email address used. If you continue to have problems, please contact the Regal/Regulus Service Team.